

St. Agnes Home
10341 Manchester Road
Kirkwood, MO 63122
(314) 965-7616



REQUEST FOR INFORMATION

I, _____ have applied for a position with the above facility. **I authorize this employer to conduct a consumer background check for employment purposes and to contact any of my references and former employers.** I respectfully request that you furnish the necessary information concerning my employment with your organization and I hereby release you from any and all liability of damages for providing the information requested.

I used the following name while employed _____

Applicant: _____ Date: _____

Witness Date: _____

.....**OFFICE USE ONLY**.....

Name: _____ SS#: _____

Is this information correct?

If not, please correct here:

Employed from ___/___/___ to ___/___/___

Employed from ___/___/___ to ___/___/___

Position _____

Position _____

How would you rate this person?

| | Exc | Good | Fair | Poor |
|----------------------------|------------|-------------|-------------|-------------|
| Quality of work | () | () | () | () |
| Dependability Attendance | () | () | () | () |
| Completing Assigned Duties | () | () | () | () |
| Job Knowledge | () | () | () | () |

Honesty questionable? () Yes () No
(If yes, please explain under remarks) ‘

Would you re-employ? () Yes () No

Reason for Termination:

Remarks:
